Gresford Public School P&C Association

**Annual General Meeting Minutes**

16.2.18

@ Gresford School Library

**Meeting Opened:** 10:02am

**Attendance**: Angela Kelehear, Hazel Craig, Louise Whyte, Tracey Merchant, Shantelle Turnbull, Elise Chesworth, Katherine Hodges and Rebecca Marsh

**Apologies:** Lyndall Osmond, Sharon Hill, Amanda Sellens, Julie Hartigan, Kristy Duncan, Sylvia Lawrence and Catherine Smith

**Motion:** That the minutes of the previous meeting be adopted.

**Moved:** Tracey Merchant

**Second:** Shantelle Turnbull

**Carried**

**President’s annual report:** Attached.

**Motion:** That the president’s report be adopted.

**Moved:** Lou Whyte

**Second:** Tracey Merchant

**Carried**

**Treasurer’s annual report:** Attached for P&C, canteen and cattle club

**Motion:** That the treasurer’s report be adopted.

**Moved:** Tracey Merchant

**Second:** Shantelle Turnbull

**Carried**.

**Canteen annual report**: Attached.

**Motion:** That the canteen’s report be adopted.

**Moved:** Tracey Merchant

**Second:** Lou Whyte

**Carried**.

**ELECTION OF OFFICE BEARERS FOR 2018**

Angela Kelehear declared all positions vacant and handed the chair to Pauline Mitchell.

**Nomination of President**

Angela Kelehear **Moved:** Tracey Merchant

 **Second:** LouWhyte

 **Accepted:** AngelaKelehear

**Carried**

Angela Kelehear resumes the chair.

**Nomination of Vice President**

Louise Whyte **Moved:** Angela Kelehear

 **Second:** Hazel Craig

 **Accepted:** Louise Whyte

**Carried**

**Nomination of Vice President**

Tracey Merchant **Moved:** Hazel Craig

 **Second:** Elise Chesworth

 **Accepted:** Tracey Merchant

**Carried**

**Nomination of Secretary**

Rebecca Marsh **Moved:** Angela Kelehear

 **Second:** Elise Chesworth

 **Accepted:** Rebecca Marsh

**Carried**

**Nomination of Treasurer**

Hazel Craig **Moved:** Tracey Merchant

 **Second:** Shantelle Turnbull

 **Accepted:** Hazel Craig

**Carried**

**Nomination of canteen coordinators**

Kristy Duncan **Moved:** Louise Whyte

SylviaLawrence **Second:** Tracey Merchant

 **Accepted:** KristyDuncan,

 Sylvia Lawrence

**Carried**

**Motion:** That the Gresford Public School P&C Association membership fee be set at $2 for 2018.

**Moved:** Hazel Craig

**Second:** Elise Chesworth

**Carried**.

**Motion:** That Ailsa Cant be appointed auditor for 2018.

**Moved:** Katherine Hodges

**Second:** Rebecca Marsh

**Carried**.

**General Business**

**Motion:** That Hazel Craig (Treasurer) and Tracey Merchant (Vice President) be added as signatories to the P&C and Canteen account.

**Moved**: Lou Whyte

**Second**: Shantelle Turnbull

**Carried**

**Motion:** That ordinary P&C meetings be held on the third Friday of each month (during school terms) at 10am in the school library and every third meeting be held on the third Thursday at 6pm in the school library.

**Moved:** Lou Whyte

**Second:** Hazel Craig

**Carried**.

**Next Meeting:** AGM followed by ordinary meeting 15th February 2019, 10am in the school library.

**Meeting Closed: 10.20am.**

**Minutes taken by:** Hazel Craig