**ORDINARY MEETING**

**MINUTES – MARCH 18, 2016**

**@ Gresford Public School Library**

**Meeting opened**: 10.03am

**Attendance**: Pauline Mitchell (principal), Ange Kelehear (president), Amanda Sellens (treasurer), Julie Hartigan (secretary), Kristy Duncan (assistant secretary), Bec Spinks, Lou Whyte, Catherine Smith, Lyndell Osmond, Tracy Merchant, Shantelle Turnbull, Alissa Abra, Belinda Joliffe

**Apologies**: Sylvia Lawrence, Christine Vigar, Amanda Davis

**Motion**: That the **minutes** of the previous meeting be adopted.

**Moved**: Lyndell Osmond

**Second**: Lou Whyte

**Carried**

**Correspondance in:**

* Invoice received from Fusion. Invoice No.9345 $330 deposit for the Yearbook – approval moved to General Business

**Correspondance Out:**

* An email was forwarded to Chad Edwards requesting a detailed quote for the electronic sign. This quote will be submitted with the grant application.
* The Pony Pat Lotto letters were distributed for the upcoming Billy Kart Derby

**Treasurers Report (Amanda Sellens):** The treasurer’s report shows that the P&C Account has a balance of $4187.36. Canteen Account balance $6920.87. Cattle Club Account $3206.78. Reports Attached.

The welcome Disco made a profit of $250-$300. Great success.

**Motion:** That the treasurer’s report be adopted.

**Moved:** Bec Spinks

**Second:** Belinda Jolliffe

**Carried**

**Principals Report (Pauline Mitchell):** Attached. Comments arising from report.

* Caroline Gardner has donated back to the school the bus money collected from taking the children down to the show excursion. These funds will be allocated for Arts and Craft supplies for next year’s show entries. Pauline will send her a thank you letter.
* The school bell will be removed and transported to Sydney for restoration works. Tracy Merchant kindly offered for her husband Gregg to assist in removal from its post in the school grounds. Pauline’s husband will then take it down to Sydney on his ute.
* To help towards the cost of the bell restoration, a spell a thon was suggested, where the students will have an active role in contributing to the restoration.

**Motion:** That the principal’s report be adopted.

**Moved:** Louise Whyte

**Second:** Bec Spinks

**Carried**

**GENERAL BUSINESS**

**WETLANDS EXCURSION:** The P&C contribution towards this excursion totalled approx.$360, the school will advise of the final amount.

**(JULIE HARTIGAN) MATHS PROGRAM:** The packs have been completed and the children have had an orientation on how to use them. They will go home on Monday

**GRESFORD SHOW CANTEEN:** A final figure has not been determined for our volunteer contribution to the show canteen.

**(LYNDELL OSMOND) UNIFORMS:** 62 long sleeve shirts were ordered and will be available for families at the beginning of Term 2. An order form was sent out to families for the option of ordering winter uniforms. In the next shipment of uniforms a sample of a unisex skort will be included to avoid paying postage. The soccer socks were ordered at a cost of $8/pair. This price will increase at our next order. There is second hand uniforms available at the uniform shop for a gold coin donation. A note will go out reminding families of this.

**Motion:** That the Uniform report be adopted

**Moved:** Bec Spinks

**Second:** Tracy Merchant

**Carried**

**CRICKET HATS:** Not been purchased as of yet.

**ACCOUNT SIGNATORIES (AMANDA SELLENS):** Holiday Credit Union accounts remain as 2 executives to sign. New committee will be replacing Hazel Craig as a signatory. Paperwork was completed for this change to happen.

**Motion:** That Hazel Craig be removed as a signatory on all P&C Accounts and replaced by Bec Spinks (Vice President). This leaving Amanda Sellens, Ang Kelehear and Bec Spinks as signatories on all accounts.

**Moved:** Belinda Joliffe

**Second:** Alissa Abra

**Carried**

**PONY PAT:** Volunteer numbers are down on previous years. Suggested that we show our appreciation to Kerrie Challinor for the use of the Pony for the lotto.

**Motion:** That a $50 gift card be purchased from Dan Murphys to say Thank you to Kerrie Challinor.

**Moved:** Bec Spinks

**Second:** Alissa Abra

**Carried**

**SPORTS GALA DAYS (KRISTY DUNCAN):** Registration forms, flyers and information has been included in the newsletter. Would like to see a strong ratio of Gresford children supporting the event as it is being held in Gresford these school holidays.

**PIE DRIVE (LYDELL OSMOND):** The preschool is organising their pie drive so we will set our dates later in the season.

**RODEO:** The Gresford News has announced the interest of being the local charity at the rodeo. We will get our application in.

**SCHOOL DISCO:** Discussions were held regarding the arrangements and supervision of the disco. It was decided that a date will be set at the end of year to hold the disco at the earliest possible date at the start of year, before swim school. Moving the venue back to the school was suggested and agreed upon. A strong emphasis will be on parental supervision. This will be enforced and a requirement of attending the disco. No children will be left unsupervised by their carer/parent.

**AFTER SCHOOL CARE:** 3 responses to the survey were collected from families. Poor interest.

**Motion:** Due to the response to the survey the P&C moves no further with establishing an after school care arrangement. The P&C will readdress next year.

**Moved:** Lyndell Osmond

**Second:** Tracy Merchant

**Carried**

**YEARBOOK:**

**Motion:** That the P&C pay $330 to Fusion being for the deposit for the Yearbooks.

**Moved:** Belinda Joliffe

**Second:** Bec Spinks

**GRANTS:** The grant application to Holiday Credit Union is underway but not yet submitted. Julie Hartigan to investigate a possible grant opportunity through Hunter Mutual.

**FUNDRAISING IDEAS:** It was decided to go ahead with the Bottle Top Trivia Night. St Annes was suggested as the venue. LO and ST will contact Judy Grant regarding the hire and waiving the fee. A tentative date (Saturday 18 June) was set but not confirmed. A date will be set at the next meeting. Discussions proceeded with making entry $10, BYO everything and holding a raffle.

**NEXT MEETING: Thursday 19 May 2016 in the school library 6pm**

**MEETING CLOSED: 11.10am**

**MINUTES TAKEN BY:** Kristy Duncan (Assistant Secretary)