Gresford Public School P&C Association

Ordinary Meeting Minutes

16th February 2018

**Meeting Opened:** 10.22am

**Attendance**: Angela Kelehear, Hazel Craig, Louise Whyte, Tracey Merchant, Shantelle Turnbull, Elise Chesworth, Katherine Hodges and Rebecca Marsh

**Apologies:** Lyndall Osmond, Sharon Hill, Amanda Sellens, Julie Hartigan, Kristy Duncan, Sylvia Lawrence and Catherine Smith

**Motion:** That the minutes of the previous meeting be adopted.

**Moved**: Louise Whyte

**Second**: Angela Kelehear

**Carried**

**Correspondence in:** P&C magazine,

Cheque from sale of cattle ($1160.17)-will show in February report.

**Correspondence out:** Student injury insurance paid.

**Principal’s Report** - attached

**Motion:** That the principal’s report be adopted.

**Moved**: Hazel Craig

**Second**: Elise Chesworth

**Carried**

**Treasurer’s Report: P&C Account $15506.01**

**Canteen Account $13050.00**

**Cattle Account $6057.27**

Note: Outstanding cheques to be cleared to reflect true balance.

**Motion:** That the treasure’s report be adopted.

**Moved**: Louise Whyte

**Second**: Katherine Hodges

**Carried**

**GENERAL BUSINESS**

* Mary Horn has asked the P&C to pay for the piano to be tuned. Mary to organise.

**Motion:** That the P&C pay up to $300 to have the piano tuned. Monies to come from cattle a/c.

**Moved**: Elise Chesworth

**Second**: Tracey Merchant

**Carried**

* Gresford show and Billy Cart Derby volunteer rosters to go home ASAP. Lou to organise notes to go home and show Rebecca Marsh for future reference.
* Kristy Duncan has asked the P&C to purchase USB stick to transfer secretary admin to Rebecca Marsh.

**Motion:** That Ang Kelehear buy 3 USB sticks from Crossroads Cafe for P&C back up and administration purposes

**Moved**: Louise Whyte

**Second**: Hazel Craig

**Carried**

* Pie drive to organised for the later part of term 2 (May)
* Takings from canteen to be taken to Cross Roads Café at the end of each canteen day to be banked. Deposit card left at café.
* P&C to continue to support and increase funding to school programs;

Musica Viva $500 (from cattle account)

Bell Shakespeare $500 ( from cattle account) if they visit the school

Swim School $750 (from P&C account)

Matific $500 (from P&C account)

**Motion:** That the P&C increase financial support for Swim school, Matific, Musica Viva and Bell Shakespeare.

**Moved**: Elise Chesworth

**Second**: Shantelle Turnbull

**Carried**

* **Motion:** That Hazel Craig (Treasurer) and Tracey Merchant (Vice President) be added as signatories to the P&C and Canteen account.

**Moved**: Lou Whyte

**Second**: Shantelle Turnbull

**Carried**

* Harmony Day – to be organised next meeting
* P&C to run Pony Pat Lotto and set up of Marquees at Billy Cart Derby
* P&C Facebook account – Need to adopt a new social media policy and code of conduct policy. P&C members to sign
* Lou to investigate student helper permission slip for year 5/6 students to help in the canteen (serving at counter only, no food handling) as an option should canteen volunteer numbers decline.
* Lou purchased portable lighting
* Tracey to investigate reusable canteen lunch bags
* P&C canteen volunteers are exempt from requiring a working with children check if they are a parent of a child at the school or a close relative.

**Next Meeting –**Friday 16th March 10am the school Library

Meeting Closed: 11.35am

Minutes taken by Hazel Craig