**ORDINARY MEETING**

**MINUTES – JUNE 24, 2016**

**@ Gresford Public School Library**

**Meeting opened**: 10.04am

**Attendance**: Sue Dillon (on behalf of Principal), Bec Spinks (Vice President), Catherine Smith (Vice President), Julie Hartigan (secretary), Kristy Duncan (assistant secretary), Lou Whyte, Lyndell Osmond, Sylvia Lawrence (Canteen Coordinator) , Alissa Abra, Emma Simpson, Sharon Hill, Tracy Merchant, Peter Hill

**Apologies**: Ange Kelehear (President), Pauline Mitchell (Principal), Amanda Sellens (treasurer), Shantelle Turnbull, Belinda Joliffe, Mel Thieke

**Motion**: That the **minutes** of the previous meeting be adopted.

**Moved**: Alissa Abra

**Second**: Sylvia Lawrence

**Carried**

**Correspondance in:**

* Holiday Coast Credit Union – 2 x replacement Visa Debit Cards, previous cards were due to expire.
* Holiday Coast Credit Union PIN numbers for new cards.
* Holiday Coast Credit Union $5000 grant was unsuccessful.

**Correspondance Out:**

* nil

**Treasurer’s Report (Julie Hartigan):** The treasurer’s report shows that the P&C Account has a balance of $4962.21. Canteen Account balance $8082.40. Cattle Club Account $3206.87. Reports Attached.

**Motion:** That the treasurer’s report be adopted.

**Moved:** Lyndell Osmond

**Second:** Sharon Hill

**Carried**

**Principal’s Report (Pauline Mitchell):** Attached. Comments arising from report. Sue Dillon presented it.

* Before & After School Care. Options still being explored. The possibility of LINQ transporting children to Vacy to utilise the already established service at Vacy. Discussions led to approaching Jacks Mini buses as another option to transport the children to Vacy. Tracy Merchant suggested investigating the possibility of using Hunter Mobile Preschool. Kristy Duncan to discuss with Liz O’Brien and report back to P&C at the next meeting.
* **(Bec Spinks)** – had a concern about the toilets being locked at the start of school. As a result of the recent break in at the school, all the locks were changed. Keys are still being sorted. This issue will be rectified.

Bec also raised the issue of the amount of substitute teaching days recently and the disruption it could be possibly be causing. She questioned whether this would be an ongoing thing. Sue Dillon explained that our teachers have been training and that’s the reason for the use of substitute teaching staff.

**Motion:** That the principal’s report be adopted.

**Moved:** Catherine Smith

**Second:** Louise Whyte

**Carried**

**GENERAL BUSINESS**

**(PETE HILL) SPORTS SHIRTS**

After attending a recent competitive sports day, Pete was disappointed in the look of our students compared to the other schools and suggested that new Jerseys be purchased with collars and numbers to make the students look more professional and uniform. Discussion occurred and it was concluded that there was a communication breakdown between the school and the students and the students ended up being allocated and wearing the old sports shirts and not the new ones the P&C had purchased to combat this issue. Lyndell Osmond will investigate the cost of purchasing a set of collared jerseys and present at the next meeting.

**Motion:** That Lyndell Osmond get prices on a set of collared numbered sports jerseys.

**Moved:** Julie Hartigan

**Second:** Tracy Merchant

**Carried**

**(SYLVIA LAWRENCE) BIKE RACK**

The need for a bike rack for the students was raised from various families. Sylvia approached the Smith Boys at Allynbrook to quote the fabrication of this. Sylvia tabled various designs they come up with including a crocodile styled rack and the costings.

**Motion:** That the P&C moved forward and purchase the crocodile bike rack from the Smith Boys of an amount up to $600.

**Moved:** Alissa Abra

**Second:** Emma Simpson

**Carried**

**(LYNDELL OSMOND) UNIFORMS:**

* More stock of long sleeve shirts were ordered and will be available week 2 of Term 3.
* Plain track suit pants will be included in the uniform shop as a warm option.
* Jersey style skorts samples were presented. These will be included as a summer option for the girl’s uniform.
* Soccer socks arrived
* Restocking of all uniforms is needed and will be ordered and purchased.
* Hat stock also getting low. More to be ordered.

**Motion:** That the Uniform report be adopted

**Moved:** Emma Simpson

**Second:** Sylvia Lawrence

**Carried**

**(JULIE HARTIGAN) COMPUTER BENCH SEATS**

* They need to be updated and recovered. Julie’s dad is an upholsterer and will recover them. He will not charge labour just materials.

**Motion:** That the P&C will pay the total cost to recover the computer bench seats.

**Moved:** Tracy Merchant

**Second:** Catherine Smith

**Carried**

**(JULIE HARTIGAN) CHOOK TRACTOR**

* Suggested that a portable chook tractor be utilised at the school.

**Motion:** P&C to investigate Shannon Smith to fabricate a chook tractor.

**Moved:** Bec Spinks

**Second**: Tracy Merchant

**Carried**

**(JULIE HARTIGAN) BOWE & LIDBURY CATERING**

* Belinda Joliffe was approached by Bowe & Lidbury to ask the P&C if we would be interested in catering for an upcoming clearing sale. The decision was no. Not enough time to get organised.

**(JULIE HARTIGAN) GRANT FUNDS**

* Julie has ordered a camera plus bag plus tripod with the money we were allocated from the volunteers grant. IPAD holders will also be purchased with any remaining funds.

**BEFORE/AFTER SCHOOL CARE**

**Motion:** That the P&C explore the following options regarding before/after school care

* Alissa Abra setting up at the school of arts hall in Gresford
* Kristy Duncan to approach Hunter Mobile Preschool and discuss options
* Formally enquire with Bus Companies – LINQ and Jacks Mini Buses

**Moved:** Julie Hartigan

**Second:** Tracy Merchant

**Carried**

**EDUCATION WEEK AWARDS**

The P&C will put forward nominations for this award ceremony.

**Motion:** That the P&C nominate Pauline Mitchell & Tammy Crouch to receive awards.

**Moved:** Catherine Smith

**Second:** Sylvia Lawrence

**Carried**

**(BEC SPINKS) BOTTLE TOP TRIVIA**

Lyndell Osmond informed the P&C that St Anne’s Hall is requiring a $140 hire fee for the night. P&C requested that Lyndell cancel this booking as we will source a venue that will be free of charge. Lyndell Osmond will contact the School of Arts Hall committee to possibly book with them if they are happy to waive the hire fee.

House Keeping – 6.30pm for a 7pm start. Tickets to be purchased at door. Stuart Craig to MC. One round of Panty Liner trivia will be included.

**(SYLVIA LAWRENCE/KRISTY DUNCAN) CANTEEN**

* Different options will be explored to replace the tiles that are falling off the wall.
* Blinds are dangerous and out of order. They need to be replaced.
* Slushie machine needs to be purchased will volunteer grant money

**Motion:** Canteen Coordinators to investigate the splash back, blinds and slushie machine.

**Moved:** Emma Simpson

**Second:** Louise Whyte

**Carried**

**(ALISSA ABRA) PLAY EQUIPMENT**

The need to replace/update the play equipment in the school yard was discussed. Fundraising options will be explored.

**NEXT MEETING: FRIDAY 19 AUGUST 10AM SCHOOL LIBRARY**

**MEETING CLOSED: 11.30am**

**MINUTES TAKEN BY:** Kristy Duncan (Assistant Secretary)