**ORDINARY MEETING**

**MINUTES – AUGUST 19, 2016**

**@ Gresford Public School Library**

**Meeting opened**: 10.08am

**Attendance**: Pauline Mitchell (Principal), Ange Kelehear (President), Bec Spinks (Vice President), Kristy Duncan (assistant secretary), Lou Whyte, Sylvia Lawrence (Canteen Coordinator) , Mary Horn, Alice Ropata, Jane Maroulis

**Apologies**: Catherine Smith (Vice President), Amanda Sellens (treasurer), Julie Hartigan (secretary), Lyndell Osmond, Alissa Abra, Emma Simpson, Mel Thiecke, Sharon Hill

**Motion**: That the **minutes** of the previous meeting be adopted.

**Moved**: Sylvia Lawrence

**Second**: Lou Whyte

**Carried**

**Correspondance in:**

* P&C Insurance Renewal – Amanda Sellens to finalise

**Correspondance Out:**

* nil

**Treasurer’s Report (Ange Kelehear):** The treasurer’s report shows that the P&C Account has a balance of $6508.57. Canteen Account balance $8475.00. Cattle Club Account $3206.87. Reports Attached.

**Motion:** That the treasurer’s report be adopted.

**Moved:** Bec Spinks

**Second:** Mary Horn

**Carried**

**Principal’s Report (Pauline Mitchell):** Attached. Comments arising from report.

* An all over school communication system is being investigated
* Evacuation points will be displayed in the newsletter.
* Father’s Day stall for this year is cancelled
* Fruit & Vege Day - 9 Sep
* Bell is ready
* Kindergarten orientation

**Motion:** That the principal’s report be adopted.

**Moved:** Sylvia Lawrence

**Second:** Jane Maroulis

**Carried**

**GENERAL BUSINESS**

**(JULIE HARTIGAN/ANGE KELEHEAR) YEAR 6 FAREWELL GIFT**

As per previous years key rings for Year 6 students will be purchased as their farewell gift

**Motion:** That the P&C spend up to $200 on the purchase of key rings and engraving for all of the Year 6 students.

**Moved:** Bec Spinks

**Second:** Lou Whyte

**Carried**

**(SYLVIA LAWRENCE) BIKE RACK**

The crocodile bike rack is being fabricated by the Smith Boys and should be completed and ready to use by the Art Carnival (7-9-16)

**(JULIE HARTIGAN) COMPUTER BENCH SEATS**

The recovering has been done and looks fabulous. Thank you Julie’s Dad!!

**BEFORE/AFTER SCHOOL CARE**

Hunter Mobile Preschool is investigating this opportunity.

**(ANGE KELEHEAR) BOTTLE TOP TRIVIA**

After discussions it was decided to move the date out for the trivia night, possibly Term 4 end of October. The school of Arts committee will be advised of the change of date via Lyndell Osmond. A save the date will be published in the Gresford news and the school newsletter. A letter will be drafted to Michael Hill the Jeweller asking for a possible donation of a prize for the night.

**(SYLVIA LAWRENCE/KRISTY DUNCAN) CANTEEN**

Slushie machine still being investigated. Tiles will be glued back on the wall.

**Motion:** Canteen Coordinators to organise and go ahead with the purchase & installation of custom made blinds from Spotlight.

**Moved:** Bec Spinks

**Second:** Louise Whyte

**Carried**

**(ANG KELEHEAR) LOTTO THE COW**

A ramp needs to be organised to get him on a truck to take him to the abbatoirs.

**(ANGE KELEHEAR) ART CARNIVAL**

Helpers are needed for workshops.

**(MARY HORN) ALWYNS CLEARING SALE**

Mary approached the P&C with the opportunity to cater for the Alwyn’s Clearing Sale on the 8-10-16. P&C declined this offer as finding volunteers in the school holidays would be difficult.

**NEXT MEETING: SEPTEMBER 15 6PM SCHOOL LIBRARY**

**MEETING CLOSED: 11.20am**

**MINUTES TAKEN BY:** Kristy Duncan (Assistant Secretary)