



Gresford Public School

P&C Association

**ORDINARY MEETING**  
**MINUTES – 17/02/2023**  
**@ Twin Rivers Cafe**

**Meeting opened:** 10:40am

**Attendance** Tracy Merchant, Katherine Hodges, Rebecca Marsh, Amy Garaty, Samantha Russell, Stasie Wells, Karen Ramm, Kate Young, Jody Kilpatrick

**Apologies** Sharon Hill, Elise Chesworth, Shantelle Turnbull, Alice Ropata, Lyndell Osmond, Kim Booth, Alyce Williams, Joanne Kinsley

**Motion:** That the **minutes** of the previous meeting be adopted.

**Moved:** Karen Ramm

**Second:** Katherine Hodges

**Carried**

**Correspondence in:** Insurance, canteen invoices, P&C newsletter, emails from Tocal, Billycart Derby, Livestock receipt.

**Correspondence out:** Insurance payments, show note, membership notes

**Treasurer's report:** The treasurer reported that the balance of accounts is as below at 31/01/2023:

- P&C account - \$23302.62
- Canteen account - \$5760.66
- Cattle account - \$6504.47

**Motion:** That the treasurer's report be adopted.

**Moved:** Kate Young

**Second:** Stasie Wells

**Carried**

**Principal's report:** Attached

- a. Teaching staff for 2023 – Kindy – Katie Dunn
  - Year 1/2 - Jody Kilpatrick & Nathan Wall
  - Year 3/4 - Zoe McAlister & Helen Rubeli
  - Year 5/6 – Sarah Crouch
  - RFF/learning support/APC&I – Sue Dillon
  - SLSO – Megan Edwards & Kathy Gillies

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SIGNED BY PRESIDENT:

DATE:

- b. School numbers – numbers were reported currently have 75 students, 3 below threshold of 78. We will keep four teachers for this year.
- c. School works over holidays – New roof installed on A Block, still work to be done on the roof between A block and office block. B Block had brick walls covered with acoustic panelling to cut down on noise between classrooms and make rooms more vibrant.
- d. Excursions 2023
  - Term 1 – Botanical Gardens
  - Term 2 – Musica Viva, Bell Shakespeare, Mr Stink, NAIDOC
  - Term 3 – Year 5/6 Canberra
  - Term 4 – Planetarium
 Aboriginal cultural days each term.
- e. New Syllabus – K-2 English & Mathematics syllabus being implemented in classrooms this year, transition is going well. Year3-6 are also using new syllabus in English in Literature & Reading
- f. NAPLAN – has been moved forward to this term. New format for results.
- g. Unique Settings – GPS has been put forward to work with school excellence unit to support Literacy & numeracy across the school. 20-week process to improve student performance starting mid term 1

## **GENERAL BUSINESS**

- Old chest freezer from the canteen that has been stored in the shed at school, we have had an enquiry about selling it. It was proposed that we sell the chest freezer for a donation of \$50. The person who has enquired about it will be contacted.
- Old fridge/freezer from canteen. This is still in good working condition and has been stored in the school shed, again talk of selling on was mentioned, we then proposed to Jody Kilpatrick that it be placed in the 3/4 classroom which is the only classroom without a fridge.
- Red Funnell Orders – AMY & Sam have asked if they would still be allowed to make purchases for current families who are wanting to order items from Red Funnell. Proposed for them to look at putting out a note to take orders and doing 1 order per term to save too much hassle regarding order payments.
- Term 2 there will be a price increase on the canteen menu.
- Wi-Fi dongle for iPad – as the iPad is a basic model with no sim card we need to look at purchasing a Wi-Fi dongle so that eftpos payment can be made without having to hotspot to someone's phone. This is especially important so that uniform purchases can be made via eftpos. Tracy Merchant will look into the purchase and set up.
- 2023 is a Major Fundraising year – it was proposed that we do something different to “Ball”, although successful in the past there is a lot of work that needs to be put into. Proposed that for the next meeting Bec Marsh bring information regarding a Comedy show fundraiser. Discussions to be had at next meeting.

- The cattle account is held within the Commonwealth Bank and as such it is a process to get access to statements come Audit time etc. Katherine has asked to gain access to bank account electronically. It was mentioned that perhaps the account should be moved across to Regional bank where the P&C & canteen accounts are held.

**Motion:** That a new account be opened with Regional Bank for the purpose of moving the Cattle account across so that all bank accounts are held under one banking institution. Further to this that the Commonwealth Bank account be closed.

**Moved:** Rebecca Marsh

**Second:** Samantha Russell

**Carried**

- Canteen load & go cards – Sam’s card has had a chip failure and no longer works, Katherine has asked that we look into getting bank cards for both Amy & Sam for use regarding canteen purchases.

**Motion:** That an offset account be opened to the Canteen account that has 2 x bank cards linked to it. The cards will be issued to Amy Garaty & Samantha Russell while they hold the position of canteen managers. A limit of \$500 to be available in said account for use at their discretion for Canteen purchases.

**Moved:** Karen Ramm

**Second:** Stasie Wells

**Carried**

**Next P&C meeting:** Monday 21<sup>st</sup> March, in the school library at 7pm

**Meeting closed:** 11:30am

**Minutes taken by:** Rebecca Marsh, Secretary